

CKF 2011 - What's new or kind of new....

Happy New Year!

2011 brings a lot of news for the CKF Community.

New CKF main website; brand new design, sharp and professional look, better organized and easy to navigate thanks to the efforts of Eric Tribe, Patrick Suen and Neil Genzwil whom have been working for several months on this project to make it possible. Cheers for them.

Also, a big thank-you to Veronique Marchand and Marc Gingras for translating materials to French so I can avoid Google Translate as much as possible! Cheers for them too.

Increases on Membership and Grading fees. Adult membership has been increased to \$35; Junior membership remains the same.

Grading fees also got an increase that varies depending the rank you are applying for. Members grading for 1-Kyu and 1-D will pay extra \$5; Members grading for 2-D and 3-D will pay extra\$10 and members grading for 4-D and above will pay extra \$20.

Generic Payment page. A new generic payment page will be available within the main CKF site. Please notice that the purpose of this page is to allow individuals to make payments that are out of the ordinary; for example to pay for Shogo application fees, or people from outside Canada paying for grading or seminar fees or, potential purchase of some CKF merchandise (shirts, pins, etc). This page **won't** be used for paying regular membership or grading fees.

The news for the online registration and payment are listed below.

Menu items available to all CKF Members



1. **New Grading History Button.** Displays the history of your grading as you progress; it will display grading information for the disciplines you practice – if applicable. Please notice that this is a new feature that goes back only to 2009 that is when the CKF put into effect the online grading tool. Just give it a try but please be aware that there may be some discrepancies due to early manual entries of new ranks so, if that is the case please contact support@kendo-canada.com and please include your CKF MemberID number.
2. **Help Button.** Title says it all; the page it is not 100% up to date but it will cover most of your questions. Available in both languages, French and English.
3. **Kendo/Iaido/Jodo Grading.** The button it is obviously not new but, there will be a message displayed on your profile confirming that your grading application and payment has been processed OK so, you have now **4 ways** to know if your application went through; **First** the receipt issued by PayPal; **Second**, you can check your Payment History that is available on your profile upon login so, your payment should be listed there; **Third**, the confirming message displayed at the bottom of your profile information page, **and finally**, please double check with your Dojo Administrator who has access to the list of members of his/her own Dojo who have applied for that particular grading. If all of the above fails then contact support@kendo-canada.com. That being said PLEASE **DO NOT** CLICK AGAIN ON THE GRADING BUTTON IF YOU NEED TO KNOW IF YOUR GRADING APPLICATION WENT THROUGH AS YOU MOST LIKELY WILL GET AN ERROR MESSAGE. Thank you.

Extra Menu items available to all Dojo Administrators



1. **Lists Exportable to Excel.** Dojo Administrators can now export various lists to Excel so you can also keep your own records as needed.
2. **Dojo Information Button.** This it is also not new but, barely used and that needs to be addressed. The button allows the Dojo Administrator to view and most importantly to UPDATE the demographic information for your own Dojo, particularly the physical mailing address since all grading certificates are now issued in BC and

mailed to the addresses that we have on record. If you need to update any information about your Dojo, that is the button you need to use.

3. **My Dojo List.** This is not new either but, I will appreciate if Dojo Administrators can check this list twice/year and let me know which members are not longer practicing so, it helps me to clean up the database.

Extra Menu items available for those members who are both, Dojo Administrators and CKF Directors

View Profile	Change Profile	Payment History	Grading History	Donate	Kendo Grading	Iaido Grading	Change Password	Logout	Help
Dojo Payment History	My Dojo List	Grading Authorization	Kendo Grad List (d)	Iaido Grad List (d)	Jodo Grad List (d)	View Dojo Info	← Dojo Admin Menu		
CKF Members	Grading Locations	Kendo Grad List (f)	Iaido Grad List (f)	Jodo Grad List (f)	Dojo List	Search			

← CKF Director Menu →

The Dojo Administrator menu has been described above; the only difference in this case is that the grading lists are indicated with a “d” for Dojo or an “f” for full so, for CKF Directors here is what you get.

1. **CKF Members.** Gives you a full list of CKF members
2. **Grading Locations.** When grading is up, you will see a list of all grading locations available for Kendo, Iaido and Jodo with their respective committees.
3. **Grading Lists.** Full grading lists for Kendo, Iaido and Jodo.
4. **Dojo List.** A list of Dojos in alphabetical order. You can select a particular Dojo to see the demographics (Dojo name, address, contact, etc.)
5. **Search.** You can search for a particular member either by the lastname or by MemberID number. You don't need to know the entire last name, only few letters will bring up a matching list for example, “smi” will bring up a list of lastnames like “smith, smitherman, smirnoff .. etc”

Extra Menu items available for those members who are CKF Directors

Finally, if you are a CKF Director only, the menus available for you will be like the ones seen below however, the functionality is same as previously described.

View Profile	Change Profile	Payment History	Grading History	Donate	Kendo Grading	Iaido Grading	Change Password	Logout	Help
CKF Members	Grading Locations	Kendo Grad List (f)	Iaido Grad List (f)	Jodo Grad List (f)	Dojo List	Search			

← CKF Director Menu →

As usual, any questions please contact support@kendo-canada.com

Kindest regards

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